BOARD PROCEEDINGS June 14, 2016 REGULAR JUNE SESSION

The Board of Supervisors met pursuant to adjournment. Present were: Don McGregor, Chairman, Don Besch, Jack Plathe, Roger Tjarks and Pam Wymore.

Public Discussion was held followed by discussion with Secondary Road Foreman.

Motion by Wymore and 2nd by Plathe to approve the agenda and the minutes of the previous meetings dated June 7, 2016 and June 13, 2016. Motion carried.

There was no decision made in regards to the Garage for the Maintenance Department.

Motion by Tjarks and 2nd by Besch to approve the fireworks permits on file in the Kossuth County Auditor's Office. Motion carried.

Motion by Besch and 2nd by Tjarks to approve the applications for exemption from buffer strip ban in Drainage District Facilities. Motion carried.

Motion by Wymore and 2nd by Tjarks to approve the purchase of a 2015 Caterpillar 140M3 Motor Grader for the Secondary Road Department for \$290,900.00 less trade of a 1993 Caterpillar 140G Motor Grader serial #72V14836 for \$61,500. Total purchase price equals \$229,400. Chairman McGregor called for a roll call vote: Wymore: yes, Tjarks: yes, Plathe: yes, Besch: no, McGregor: yes

Discussion with Kossuth County Engineer/Zoning Administrator was held.

Drainage was held followed by discussion/decision teleconference completion hearing regarding joint drainage district WK35-89 open ditch with Winnebago County Board of Supervisors.

Discussion was held in regards to the Courthouse Window Project and the Project for the Front Entry Steps.

Motion by Plathe and 2nd by Wymore to approve Resolution #06-14-16-01 which sets procedures for preparing the weekly agenda. Motion carried.

RESOLUTION #06-14-16-01

Procedures for Preparing Weekly Agenda

WHEREAS, The Kossuth County Board of Supervisors has decided to set out in a resolution how the agenda is to be determined each week; and

WHEREAS, the Kossuth County Board of Supervisors is in charge of its agenda and decides what topics or issues should be discussed or addressed; and

WHEREAS, the Kossuth County Board of Supervisors desires to allow time for the public to address the Board with concerns, issues or possible future action items; and

WHEREAS, the intent of the Open Meetings Law is that the public has a right to attend the meetings, but does not have a right to participate in the meetings unless the Board allows time to do so; and

WHEREAS, Robert's Rules of Order provides that discussion or comments from the audience is only done under the direction of the presiding officer and the rules the Board has adopted, and the Board has the right to cut off the public discussion when it sees fit; and

WHEREAS, at all times this public discussion should be conducted with civility.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors hereby adopts Robert's Rules of Order and sets out the following procedure for preparing its weekly agenda:

- Each regular meeting of the Board shall have a 15 minute time period for public discussion at which time the public is free to come in and address the Board with concerns, issues or possible future action items.
- Anyone, including individual Supervisors, wishing to add an item to the Agenda
 must submit to the Auditor, in person, by e-mail or fax, an Agenda Request Form
 setting out in detail what the proposed topic is regarding so that the Supervisors
 can be informed prior to the meeting and an educated discussion can be achieved.
 In addition this will allow the Auditor to prepare a more detailed agenda so that
 the public can be better informed.
- The deadline for the public for submitting proposed agenda items is Wednesday at 12:00 p.m. of the week preceding the meeting at which the proposed agenda item is to be discussed.
- The deadline for Elected Officials and Department Heads to add items to the agenda is Thursday at 12:00 p.m., preceding the meeting at which the proposed agenda item is to be discussed. However a detailed Agenda Request Form as set out in paragraph 2 is still required to be delivered to the Auditor in person, by e-email or by fax.
- The Auditor will prepare the agenda in compliance with Iowa Code Chapter 21.
- The Auditor will attempt to schedule proposed agenda items on the date requested. However, if there is no available time on the date requested then the Auditor will schedule the proposed agenda item at the first available time on a subsequent meeting date.

It was on motion by Supervisor Plathe, and 2nd by Supervisor Wymore, that the foregoing Resolution be adopted as read this 14th day of June 2016.

vote thereon resulting as follows: (vote was i	not a ron can vote;
Wymore: yes, Tjarks: yes, Plathe: yes, McGregor: yes, and Besch: yes Motion carried.	
	Don McGregor, Chairman Kossuth County Board of Supervisors
ATTEST:	_
Amber Garman	
Kossuth County Auditor	

Discussion with Kossuth County Auditor was held followed by Board discussion and committee reports.

Renee VonBokern was present for a Department Head Meeting in regards to the Kossuth County Handbook.

On motion adjournment was taken until June 21, 2016.

Vote thereon resulting as follows: (vote was not a roll call vote)

Attest:	
Amber Garman	
Kossuth County Auditor	Kossuth County Board of Supervisors